

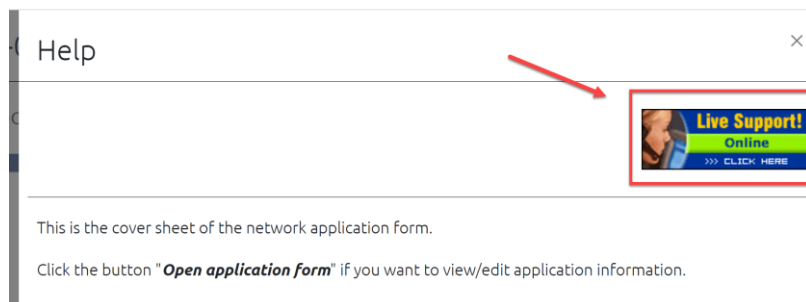
Submitting a CEEPUS Freemover Mobility Application

General information:

Please do not use the browser back button for back navigation in the mobility application. There is an internal back button on every page. Please only use this button for back navigation:



During your online application you will have access to our help section and the technical live support by clicking the question mark.

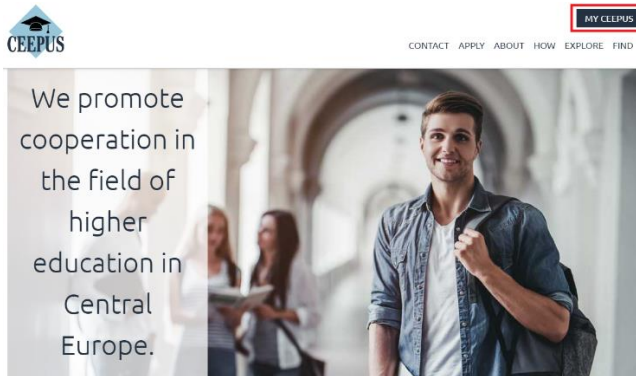


Registration:

ATTENTION! You have to register only once! In case you submit further applications, please use the same login.

www.ceepus.info / Sign in / Click here to register / fill in the 2-page registration form (personal and institutional data) / click on the link received via email

1st step: Press **My CEEPUS** then sign in on www.ceepus.info



Log in

Email address

office@ceepus.info

Password

.....

Log in

Don't have an account?

If you are new to MY CEEPUS, you have to register first and create a new MY CEEPUS account.

If you have already a MY CEEPUS account, log in with your already existing account.

Have any questions? Check our [How To](#)

Click here to register!

Forgot your password ?

You did not receive the **activation email**?

2nd step Use your **Mobility Desktop**, choose **your mobility applications**

Create a new application or open an already started unsubmitted application:

CEEPUS Mobility Desktop

Welcome

HOW CEEPUS WORKS

Obligations of Scholarshipholder

- Obligations Student
- Obligations Teacher

DOWNLOADS

Find & NCO Informations

- Find networks
- NCO Information

Create new application

Unsubmitted Applications

M-0042-2122-149283
AT-0042-17-2122 - Image Processing, Information Engineering & Interdisciplinary Knowledge Exchange
unsubmitted

M-0037-2122-155213
AT-0037-17-2122 - Slavic Philology and Its Cultural Contexts
unsubmitted

3rd step: Click on „NO“

< CEEPUS Mobility Wizard ?

CEEPUS Mobility Wizard - Step 1

To make applying as easy as possible for you, the CEEPUS Mobility Wizard will guide you through the first steps. You can find further information on clicking the question sign on the upper right corner in the menu bar..

To get started, please choose one of the following answers and then click on the button "next step".

YES,
I will apply for a mobility in an existing network (I know my home and host institution) I also know the number of my CEEPUS Network (= CEEPUS Network Number, "CPNR").
If the CPNR is unknown, you can find it [here](#).

NO,
I am planning to apply as a freemover. To my knowledge neither my home institute nor my host institute participate in a CEEPUS network.

Note: the software might suggest possible CEEPUS partner institutions of your home institution for you to select, if applicable.

4th step: Fill in the remaining data. Important choose Academic Year **2021/2022!**

CEEPUS Mobility Wizard - Step 2

I hereby confirm that this is my own account and that I am creating a mobility application for myself.

Please note that it is strictly forbidden to create mobility applications for other persons from this account.

Academic Year

Home Country: Hungary
 Home Institution: Eötvös Loránd University

Home Unit: Faculty of Law

Mobility Type: Short Term Students

Host Country: Austria

The selected home institution is not participating in any CEEPUS network within the selected academic year.

Freemover Mobility Application
 Please select your desired host institution/host unit to create a freemover mobility application.

Host Institution: Graz University of Technology
 Host Unit: Institute of Materials Science, Joining and Forming

5th step Fill in all remaining sections of the Mobility Application Form (marked red)

Upload your freemover documents in the section Basadata

< F-2122-158912 ?

1. Basedata Basedata 1x entries of 1 incomplete	2. Personal Data Personal Data 1x entries of 1 complete	3. Address Address 1x entries of 1 - 3 complete
4. Field of study What exactly are you studying? What is your field of interest? 0x entries of 1 incomplete	5. Motivation Motivation 0x entries of 1 incomplete	6. Education Education 0x entries of 1 - 9 incomplete
7. Knowledge of Languages Knowledge of Languages 0x entries of 1 - 9 incomplete		

You will find templates for the documents on <https://www.ceepus.info/content/downloads>

Document Uploads

FREEMOVER LETTER OF ACCEPTANCE host institution / TEACHER LETTER	Edit Upload
FREEMOVER LETTER OF RECOMMENDATION home institution	Edit Upload

6th step: Navigate back to the application overview:

< F-2122-157828 ?

1. Basedata Basedata 1x entries of 1 incomplete	2. Personal Data Personal Data 1x entries of 1 complete	3. Address Address 1x entries of 1 - 3 complete
4. Field of study	5. Motivation	6. Education

7th step Finalizing the application

Press submit. Choose „HTML” or „PDF” to print out your application

< F-2122-158913



created waiting for nomination waiting for award awarded completed

edit submit HTML PDF XML

Michael Schedl

Mobility Type Short Term Students

Home HU, Eötvös Loránd University, Department of Algebra and Number Theory Host AT, Innsbruck Medical University, Innsbruck

Freemover

Academic Year 2021/2022

Coordinator ---

Status unsubmitted

Created Last edit